1. Welcome / Dean’s News
   
   a. Enrollment was up for the Spring 2011 semester
   b. 

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<th>Preliminary Spring 2010 v. Spring 2011 Comparative Analysis*</th>
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<tr>
<td>Enrollment</td>
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<td>Total Enrollment:</td>
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<td>Total Master's</td>
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<td>Total Doctoral</td>
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<td>Total Doctoral</td>
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   *Preliminary enrollment numbers, few changes to final enrollment figures expected.

   c. The University and the Office of Graduate Studies will continue to reallocate funds to support doctoral students.
      i. Next Graduate Advisors’ meeting – House Bill 51 presentation by Dean Cohen.

2. Brief Announcements and FYIs
   
   a. Preliminary Spring 2011 Enrollment
   b. The Lone Star Graduate Diversity Colloquium (LSGDC) will be held at UT Arlington March 25-26. The event is designed to encourage students to stay in Texas for their graduate studies.
   c. The Annual Celebration of Excellence by Students (ACES) symposium, a university-wide, day-long event that showcases the best of UT Arlington students’ research and creativity will be held Thursday, March 24, 2011.
   d. The Graduate Advisors’ Handbook [http://grad.uta.edu/faculty/resources/advisors/](http://grad.uta.edu/faculty/resources/advisors/) is a resource designed by a committee of Graduate Advisors and Office of Graduate Studies staff to help new and current Graduate Advisors navigate the daily issues faced by advisors and students.
   e. The I Engage Mentoring Program provides doctoral and doctoral-bound students who have completed 30 hours of graduate study an opportunity to gain teaching and mentoring experience by serving as a research mentor to a UT Arlington undergraduate. The program consists of 20 graduate and undergraduate student pairs. The graduate student receives a modest stipend and the undergraduate receives tuition for a 3-hour independent study course in which he or she engages in research mentored by the graduate student.
3. Graduate Tuition Fellowship (Enhanced Graduate Teaching Assistantship) EGTA Policy

   a. EGTA\textsuperscript{\textdagger}s are available to students beginning in their first semester of study in a UT Arlington in doctoral or doctoral-bound programs, as well as some master’s programs. These packages provide full tuition (9 hours in Fall & Spring) and a competitive assistantship stipend. EGTA dollars fund positions and are not tied to individual students.

   b. Currently the University has about 440 new doctoral/doctoral-bound candidates – 2/3 have been converted to EGTA\textsuperscript{\textdagger}s.

   c. A department may now choose to provide EGTA funding to for up to two years to ABD students who have passed their Comprehensive Examinations by using unexpended EGTA funds that have accumulated as a result of EGTA students graduating or dropping out before receiving five years of EGTA support.

4. Beginning in 2011, mandatory annual progress reports will be required via DS PRO http://grad.uta.edu/faculty/resources/dspro/ for all current PHD and PHD Bound students (excluding first year students) by the first day of Fall 2011 classes, August 25, 2011.

5. Change to Final Semester Hour Enrollment Requirement

   a. Current Policy: Doctoral students are required to enroll in a 9-hour dissertation course (6999) in the term in which they successfully pass their dissertation defense and complete all requirements for graduation. If they do not complete all requirements and graduate, they typically are required to re-enroll in the 9-hour course.

   b. Revised policy, effective Summer 2011:

      i. Doctoral students must register for a minimum total of 9 hours of dissertation research over the course of their programs of work. These hours may be accumulated over several terms or completed in a single term.

      ii. Doctoral students must be enrolled in 9 hours while completing organized coursework and 6 hours while exclusively enrolled in dissertation research in order to be considered full-time except in the term they designate as their “completion term.” The completion term is the term in which a student successfully defends his or her dissertation, fully completes all degree requirements and graduates.

      iii. Doctoral students must enroll in a minimum of 3 dissertation hours (7399) in the term designated as their completion term. Students may designate only one term as the completion term.

      iv. Students who will have completed at least 9-hours of dissertation coursework prior to graduation may also complete and defend their dissertations while enrolled in 6 or 9-hour dissertation courses (6699 or 6999).

         i. Doctoral students who do not graduate at the end of their completion term will receive a grade of R, W or F and must enroll in a minimum of 6 hours of dissertation research (6699 or 6999) every term until graduation.

         ii. These enrollment requirements are minimums set by the Office of Graduate Studies. Departments may choose to require more research or dissertation hours than the minimums set by OGS.
6. Admission Worksheet Modifications

   a. A second page will be added to the admissions worksheet. This page will provide a low effort way for graduate advisors (and/or section committees) to, in check box format, describe and record qualities of doctoral and doctoral bound applicants that cannot be easily quantified or extracted from application materials by persons who are not familiar with a discipline. This assessment calls for subjective judgment, but it is expected that professional and disciplinary experience will enable an evaluator to make meaningful and reasonably consistent assessments.
   b. The revised worksheet will also allow departments to Indicate planned funding for those students that they admit. This will enable Office of Graduate Studies staff to more quickly process I-20's for newly admitted international students relying on departmental dollars to count toward their financial support.

7. Next Graduate Advisors’ Meeting – Thursday, April 28, 2011 at 1:00 p.m. in the Concho Room (UC)

   Dean Cohen will conduct a presentation about House Bill 51 and the University’s strategic plan for the Emerging Research University (ERU) competition.

8. Q & A – Discuss issues of importance to the graduate advising community.

   a. Revisions for Graduate Catalog due March 1st.
   b. Online Recommendation System – Office of Graduate Studies will explore online process.
   c. Office of Graduate Studies will explore a web listing for Office of Graduate Studies Staff for both public and internal use for graduate advisors.