Instructions for Dissertation Defense Report

**Note:** This is a fillable form that eliminates the need to print-out and write-in your answers. You can simply fill-out the form electronically, and then print-out the results. This fillable capability however does not allow you to save the information that you have electronically filled-in.

This report must be received by the Graduate School no later than three weeks before the date on which the degree is to be conferred.

1. Enter all required information, except for that related to the results of the defense and print the form.
2. Submit to Dissertation Supervisor who will record the results of the defense and the Committee’s recommendations.
3. Acquire (typically done by Dissertation Supervisor) necessary signatures from:
   a. Dissertation Supervisor
   b. Committee members.
   c. Graduate Advisor
4. Graduate Advisor should submit form with original signatures to the Graduate School.

**Reminder:** Make sure you retain a copy for your records. You must print the document and mail it in or bring it to the UTA Graduate School office at the address below.

Graduate School
Room 333 Davis Hall
PO Box 19167
Arlington, TX  76019-0167
This report must be received by the Graduate School no later than three weeks before the date on which the degree is to be conferred. Students and advisors should consult the current Graduate Catalog for deadline dates applicable to the administration and report of the dissertation defense.

Name of Candidate ___________________________ Date ________________

UT-Arlington ID: ______________________________

Program: ____________________________________

Title of Dissertation __________________________

We, the undersigned, as the Dissertation Committee supervising the work toward the Doctor of Philosophy degree as undertaken by the above named student, report that we have examined the student on the dissertation.

The student has:

☐ Passed unconditionally, based on the following criteria:
  - completed the work assigned by the Committee;
  - passed all examinations required by the program, including the final defense;
  - completed a dissertation which gives evidence of ability to do independent investigation in the major field, and itself constitutes a contribution of knowledge;
  - dissertation meets the approval of the Committee
  - we recommend that the student be granted the degree of Doctor of Philosophy.

☐ Passed conditionally, with the specified remedial work: ________________________________________________________

☐ Failed, with permission to be re-examined after specified period: ___________________________________________________

☐ Failed, dismissal from the program.

Name (typed) ___________________________ Signature ___________________________ Date (mm/dd/yy) ________________

Dissertation Supervisor (i.e., Dissertation Committee Chairman)

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Graduate Advisor

You may be entitled to know what information The University of Texas at Arlington (UT Arlington) collects concerning you. You may review and have UT Arlington correct this information according to procedures set forth in UTS 139. The law is found in sections 552.021, 552.023 and 559.004 of the Texas Government Code.